Carlos António

244-937-072131
carloscesar6296@gmail.com
carloscesarportfolio.com/english
Luanda, Angola

PROFESSIONAL SUMMARY

Contribute to social and economic development as an IT professional, applying my skills in networks, web development and other related areas. I constantly seek learning and agile adoption of new technologies.

WORK EXPERIENCE

Executive director   Jun 2023 - Present
BwevipNet • Luanda, Angola

- Company Operations.
- Processes and Systematization.
- Team and client management.
- Monitoring and Evaluation (KPIs).
- Communication and Strategy.
- Compliance and Ethics.

Web developer   Oct 2022 - Jun 2023
BwevipNet • Luanda, Angola

- Creation of websites and platforms with wordpress

Banking and insurance management assistant (internship)   Mar 2022 - Jun 2022
TwTwins,lda • Luanda, Angola

- Functional maps.
- Bank and cash flow.
- Preparation of daily office documents.
- Bank management software.

IT Supervisor   Sep 2019 - Oct 2022
TwTwins,lda • Luanda, Angola

- Functional maps.
- Technical support.
- Supervision of interns.
- Development of projects and solutions.
- Computer network organization.
- Implement and develop innovation programs.

EDUCATION

Diploma in Information Technology   Jan 2017 - Dec 2019
Triumphant College • Windhoek, Namibia

- Administrative assistant in the IT department.
- Represented the school as co-captain in the inter-university cybersecurity competition.

SKILLS

- Web development (HTML, CSS, PHP, bootstrap, wordpress).
- Python basics.
- FlutterFlow.
- Excel, hardware and networks.
- Gest-Bank banking software.
- ClickUp CRM.

VOLUNTEER WORK

Finance Manager – Residents' Committee   May 2023 - Dec 2024
Predio Azul • Luanda, Angola

- Restructured financial management for a 55-apartment building as part of the Residents' Committee.
- Developed an Excel-based system for payment tracking and reporting, later migrated to an online platform using Flutterflow for real-time resident access.
- Turned a deficit into a positive balance within two months and consistently maintained it.
- Increased revenues by 10x through renegotiations and recovery of overdue payments.
- Enhanced expertise in financial management, process automation, and negotiation.

Administrative assistant in the IT department.   Jun 2018 - Feb 2019
Triumphant College • Windhoek, Namibia

AWARDS AND HONOURS

Certificate of best coder in the 3rd year of the university.   2019

Diploma of merit, employee of the year.   2022

CERTIFICATIONS

[2022] - Server Virtualization Fundamentals.
[2022] - Banking and insurance management.
[2017] - Cybersecurity.
[2016] - A+ Technician.
[2015] - N+.
[2015] - Level-4 Advanced English.